

Friends of Woods Meeting Agenda

Date: December 7, 2022, 5:00 PM Woods School Library

Attendance: Becki Kuchenburg, Angie Kidwell, Anne Doebler, Jenna Kase

Call to Order & Introduction: Colleen Trybula ~ Becki Kuchenberg (stepping in for Colleen) calls meeting to order at 5:02

Approval of Minutes from last meeting in November ~ Angie moves to approve the minutes, Becki 2nd, All in favor, November Minutes are approved

Reports:

* President: Colleen Trybula - Thank You's ~ Colleen sends her thanks to Anne for her time and effort on the Portrait Session fundraiser, and thanks to Jenna for her time and effort on the ornament fundraiser

* Vice President: Becki Kuchenberg - Lakeland Park ~ Vouchers for 3 certificates at \$100 each were donated to FOW from Lakeland Church. These will be kept for the auction this Spring.

* Treasurer: Anne Doebler -

*Portrait Sessions ~ 3 people, 2 paid on line & 1 paid by check

*2 t-shirts were purchased and fulfilled

*Balance as of 11/21/22: \$38,263.67

*Under budget on ALL of our income, more than \$2,000 less than expected at this point, possible fundraisers might be needed

*IRS paperwork, 990-N has been submitted and up to date

*New passwords are being updated as well

* Secretary: Jenna Kase - Holiday Ornament Sale

*19 were purchased on-line and 35 paper orders were made.

*FOW earned about \$848 in sales, fees still need to be paid to WooCommerce.

*Craft fair sales did not go well. The remaining ornaments will be advertised on Facebook and at the Christmas Concert.

*The Bedow family declined payment for materials, and donated all of their time & materials to make the ornaments.

*Angie motioned to buy a \$100 gift card for the Bedow Family as a thank you for their generosity, Becki 2nd, all in favor, motion carries

* Committee Chairs: Sarah Augustson and Kristin Holzbauer - Not Present

*Kristin sent an email in regards to her work with PFI Fashions. An on-line store will be open in February for 2 weeks and again in the Fall. A t-shirt and a sweatshirt will be available. The possibility of adding a few dollars to each item can be considered in the future to be used as a small fundraiser.

*The directory is on hold.

Old Business:

* Family Movie Night is all set for Friday, Dec. 16th, 5:30-7:00pm

-Mrs. Kase and Mrs. Darbro are planning and running the event. Everything is ready for the event.

* Ski Program: Mr. Lofy to present exact details for 1st and 2nd grade

-FOW has paid \$8 per student, and an additional \$2 comes from student council / \$10 per student total

-Ski prices increased

-Anne motioned to approve up to \$260 for ski lessons, Becki 2nd, all in favor, motion carried

-Anne motioned to approve \$8 per student per ski outing, up to \$5000, Becki 2nd, all in favor, motion carried

* Santa Cruise: Sent home again as a reminder

-Waiting to find out about turnout and if any money was made from this.

* Website- school apparel will be available sometime after the new year

-See Kristin's report above

* Next Dining to Donate at Culver's on Tuesday, Feb. 21st

-Volunteers will be needed and discussed again next month

* Tentative Dodgeball Tournament date: Friday, March 24th

-Sarah is chairing this event, more information will be shared at a future meeting

New Business (Requiring Motion/Vote):

* Motion to vote on Super Bowl Square Fundraiser

-Becki and the group discussed the details of the fundraiser and potential ways to run it. Specific tax forms must be used when hosting this type of fundraiser.

-Each quarter will have a winner.

-Anne motioned to approve a Super Bowl fundraiser in 2023, Angie 2nd, all in favor, motioned carried

-Anne shared an Ultimate Carwash \$50 value for \$36 (it's a discount), we earn \$16 per card sold, we would have to sell 32 of them to earn \$500. FOW will have to buy the cards up front. This fundraiser will continue to be tabled for now, and revisited if needed.

* Need to discuss possible Family Activity Fundraiser in January

-This will not be pursued due to the Super Bowl Fundraiser.

* Need to form Silent Auction Committees

-Becki motioned to move the silent auction date to Friday, April 28, Angie 2nd, all in favor, motion carries

* Google Directory for Families

*Mrs. Davies prefers not to have a directory through a link, a paper copy is best. This is tabled for now.

* Motion to vote on getting rid of Dropbox account

-\$11.99 monthly charge for Dropbox files ~ Becki moves to cancel Dropbox after everything is moved to a flash drive, Anne 2nd, all in favor, motion carries

* Discussion regarding the FOW name with government identity

-The name has been rebranded without it being official with the government/IRS. A plan needs to be made in regards to the organization's name. It is printed differently with the IRS, the bank, and with the school. Making a plan to choose one name is a priority.

-IRS knows us as: Woods School Parent Teacher Group

Adjournment ~ Becki adjourned the meeting at 7:20 PM