

## Friends of Woods Meeting Agenda

Date: June 6, 2022, 6:00pm Woods School Library

Attendance: Colleen Trybula, Becki Kuchenberg, Kristin Holzbauer, Sarah Auguston, Anne Doebler, Frey Ziervogel, Angie Kidwell, Jenna Kase

Call to Order & Introduction: Colleen called the meeting to order at 6:03

Colleen Trybula Approval of Minutes from last meeting in May ~ Anne Doebler moved to approve the minutes from the May 9<sup>th</sup> meeting, Becki 2<sup>nd</sup>, all in favor, minutes approved

### Reports:

\* President: Colleen Trybula - Thank you to the Auction Committee and Field Day Committee

-Colleen thanked the auction committee for all of their work and success

-Colleen thanked the field day committee/Kristin Holzbauer for all of their work and the fun they made for the kids. It was loved by all.

\* Vice President: Becki Kuchenburg

-Becki wants to get 1 or 2 Cultural lunches back next year

-Cultural lunch originated with a parent and evolved into the cultural experiences we know

\* Treasurer: Anne Doebler

-Tonya is transitioning everything to Anne Doebler into Google sheets

-Tonya is still on the bank account, Anne will be transitioned over with Colleen onto the account as well/both

-No account balance is reported at this time due to the transition

\* Secretary: Jenna Kase

-Frey will give Jenna a tutorial about the website and secretary responsibilities

\* Committee Chairs: Sarah Auguston and Kristin Holzbauer

-Sarah thanks auction and field day committees

-Sarah would like to have a FOW sign up at Hot Dog/Open House Night August 31<sup>st</sup>

-Suggestions for how to improve paperwork, Hot Dog Night, etc... was discussed

-Making an FOW magnet with the year's events was discussed

-The concern and willingness to help new parents was discussed

-The want/need for a school directory was discussed, this will be discussed with Mrs. Davies

-Kristin brought up a volunteer suggestion, for larger events assign specific grades to plan and execute

-Make it clear that volunteers have no monetary obligations, some volunteers can be concerned that if they volunteer they had to pay for it

### **Old Business:**

#### **\*Scholarship Recipient**

-Congratulations Bridget Trybula, she wrote a thank you note

-Adam Rosencrans is the scholarship contact person at Badger HS

-Changing the questions, and having Woods School as a choice on the application is a priority

-Thank you, Anne Doebler, for being our FOW presenter

#### **\*Field Day**

-Having 5<sup>th</sup> grade with Middle School was a good idea, great intro for the 5<sup>th</sup> grade

-Volunteers, there was a huge turnout, unfortunately many people wait until the last minute or until personally asked to help

-Volunteers were able to sign up who they wanted to work with and the station was then assigned the day of

-Activities were age appropriate and not ability/competition focused

### **New Business Requiring Motion/Vote(s):**

#### **\* Auction Results - Anne Doebler**

-No final numbers yet

-Silent Auction Items alone brought in: \$8344

-Donations \$292, Preregistered \$1143

-34 Families Preregistered

-22 Families at the door

-Food went quickly, more needs to be "added" for at the door purchases

-Discussion of how to register was discussed/on-line/paper/at school or off site/Fall Family Fest/Adult Auction

-Field Day pictures were great, this is needed at the auction too

-A lot of certificates were made, there was some confusion with the graduation seats, specific directions need to be written on the certificates

-Certificate templates have been saved, discussion of purchasing picture frames was had, it is a large investment, frames is not a good choice (8 ½ by 11)

-Suggestions: Specific jobs assigned, Discussion of how to run committees was had, FOW people need to be able to bid on items, if there is no live auction there needs to be an alternative for large items, minimums were not being followed accurately, discussion of classroom projects and if they should be continued was had, the organization of A,B,C was great, putting the auction on-line would be good to look in to, adding up bid sheets take time/have games going on, make heads & tails game run longer, more games are needed

\* Vote on payment for Maria

\$297 was Maria's bill, FOW would like to pay her \$400 ~ Becki moved to pay Maria \$400, Angie 2<sup>nd</sup> it, all in favor, motion passed

\* Discuss 2022/2023 Calendar

-August: Hot Dog Night/Committee sign-up sheet

-September:

-October: Halloween Dance (collaborate with Middle School)

-November: Pilgrim's Feast

-December: Christmas in the Woods Craft Fair

-January:

-February: Book Bingo

-March: Silent Auction / tentative date March 10<sup>th</sup>

-April: Next Door Pub Fundraiser

-May/June: Field Day

\* Possible Fundraising Ideas

Suggestions:

-Roller Rink Fundraiser at Traxside

-Silent Auction

-Color Run

-March Madness Bracket \$20 each

- \$100 Super Bowl Square

- Amazon Smile Woods School Parent Teacher Group

- Box Tops can be scanned digitally ~ discussion with Tonya will be had to find out if FOW is getting money for this

- Bowling Night at Lake Geneva Lanes to bring families in

- Family Golf at Lake Lawn/social and fundraising

- Dodgeball Tournament

Adjournment: Colleen adjourned at 7:49 PM

\*Next closed meeting to make the calendar will be on Monday, July 18<sup>th</sup> 4:00 at Anne Doebler's home. Amended: 4:00 at Woods School

The FOW Board may make a motion to move into an Executive Session to discuss fundraising & procedures related to it.