

**FRIENDS OF WOODS 2019**  
**Meeting Minutes**  
**March 19, 2019**  
**Woods School Conference Room**

**Attendance:** Donna Pinner, Ali Burke, Giovanna Klauer, Colleen Trybula, Frey Brianne Ziervogel, Becki Kuchenburg,

**Call to order & Introduction: 6:37 pm**

**Approval of minutes from last meeting:** Ali motion - All members approved

**Reports**

- **Treasurer's: Tonya Hoselton-**
  - \$12990 raised from Auction -- Ali Burke
- **President's: Ali Burke -**
  - Reading Program date - July 10th Agreed by all members - Will check date with Scholastic
- **Vice President's: Donna Pinner -**
  - Ridge Fundraiser Recap-
    - Todd from Ridge wants to make it bigger next time
    - Few key auction items
    - Email attendees a "Thank you" note
    - Use High South possibly in November (Need to decide if we are doing this or Driehaus)
    - Do a similar event like the "Burger Throw Down"
  - Ford Of Lake Geneva Fundraiser-
    - \$100 tickets for 3 complete Oil Changes
    - \$ --- we will get back from every ticket sold
    - All money raised will go directly to our Playground
    - Vote to move forward with this fundraiser
      - Ali-Y, Becki-Y, Gio-Y, Frey-Y, Donna-Y

- Disco-
  - Friday 04/26 at 6-8pm
  - Need someone to Chair this event
  - Frey/Becki will look at the volunteer list to see if anyone will chair this event
- **Secretary's: Giovanna Klauer-**
  - Survey- April 5th
  - Brainstorming Session- May 2nd
    - All School community- Flyer & post on FB
    - 8:30 am at the Ridge
  - Playground Committee-
    - To promote new committee first week of May for the 2019-2020 School Year -- Will double check By Laws
  - Pancake Breakfast-
    - Donna Will contact Sarah
    - Best day would be a Saturday
  - Forward Exam-
    - Breakfast - Does FOW supply or the School?
    - Gio will ask Jeff
    - If it's FOW, will use hospitality helpers
- **Community Chairs': Becki Kuchenburg/ Frey Brianne Ziervogel**
  - Frey looking into the stores/ Amazon that give back to schools after purchases

### **Unfinished Business (Requiring Motion/Vote):**

- Auction Recap-
  - What will work for next year? Lower entrance fee, more games, food or no food, live auction during a new time frame, new time 5-8pm, opening Bid for live auction needs be done by Chair, use whole gym, get more events that get the kids involved-- Recap meeting set for April 3rd at 6:30 pm
- Gallery Hop - May 30th

- Different events scheduled for that night
- Everything is on target
- There will be a painted chair raffle

**New Business (Requiring Motion/Vote):**

- Mailbox Procedures-
  - Money to be dealt with by Tonya, leave in there for her, to be checked minimum of once per week
  - Money bag to be placed and left in mailbox at all times
- Common Standards
  - Staying positive at all events, stay professional
- April meeting (Elections and Bylaws)
  - Advertise for elections for the following year, vote in May
  - ByLaws changes in April meeting for approval
  - Will update name, office positions take possession right away
  - Ali- will look into what we need to do legally
- Chairs for Upcoming events (Field Day)
  - Frey will reach out to volunteers that sign up on Hot Dog night

**Next Meeting: April 9th at Woods School**

**Adjournment: 8:30 pm Motion by Ali, Second by Giovanna**